



This year, 2017, the Bay Harbor Arts Festival is trying something new!

With many developments and transformations happening throughout Bay Harbor, we are excited to showcase the present and future of the Village.

The Bay Harbor Arts Festival encourages the creation of high-quality art that demonstrates creativity, innovation and appreciation of the Visual Arts. We

choose artists and artistic persons to participate in the show. The Arts Festival Committee in turn supports and enforces the acceptance and denial of participants. The Committee recognizes that the Arts Festival supports both professional and non-professional artist and seeks opportunity to display a broad array of art. We also recognize that an Arts Festival creates an opportunity for you or emerging artists and craftsmen to merchandise their talent through events and encourage the jury to be aware of these opportunities. We strive to provide a variety of artistic media to the public and patrons; in an effort to make the Arts Festival both a high-quality art experience and a broad exposure to art.

The Bay Harbor Arts Festival will be laid-out throughout the Village, unlike any year before. We are also **limiting the number of artist booths to 75** this year while the Great Lakes Center for the Arts continues to be under construction in the center of the community. This year, the event will **not** be juried and therefore will not award monetary prizes to the artists.

In its 18th year, we will continue to market the event on radio, in area newspapers and publications, online on websites and social media platforms, through email marketing and more.

Where: The Village at Bay Harbor. The Bay Harbor Arts Festival is located on the south lawn panel at the Bay Harbor Lake Marina and downtown in the Village at Bay Harbor. The Village at Bay Harbor is located right off US-31.

When: Friday, July 28, 2017 from 10am- 6pm & Saturday, July 29, 2017 from 10am - 6pm
Optional set-up for vendors on Thursday, July 27, 2017, 12pm-5pm. The festival takes place RAIN or SHINE.

Media: Ceramics, drawing, fiber, furniture, glass, jewelry, mixed media 2D, mixed media 3D, painting, photography, sculpture, metal and wood.

Fees:

- **No Application Fee**
- **Regular Booth (10'X10'): \$250;**
- **Corner Booth (while spaces last): \$325;**
- **Double Booth (10'X20'): \$450**

Your application will be approved when your booth payment and all required application materials are received. **There are 75 booth spaces available.** Applications are reviewed in the order they are received and participants are accepted to participate in the event in the order by which they are approved. Bay Harbor Company reserves the right to deny applicants that do not meet the application requirements or do not support the overall level of quality and standards set forth by the event committee. A waiting list will be started after 75 approved applications.

Emerging Artists will have the opportunity to have their booth sponsored by a local business. The sponsor covers only the cost of the booth for that participant. Emerging Artists are only considered if this is their first ever art fair or art festival. Limit 5 Emerging Artist sponsorships. If you would like to be considered for an Emerging Artist Sponsorship, check the box on your application.

Eligibility: Artists in art and craft disciplines are invited to apply. Please review the Exhibition Standards to help determine the eligibility of your specific artwork.

Security: Overnight, professional security will be provided on Thursday evening (after set-up) and Friday evening. There is ample, complimentary artist parking. Follow the parking signs. Note that there may be construction in the parking lot across from the Sotheby's International Realty and Bay Harbor Building.

Electricity: No electricity is provided for this event.

Timeline: Please review the timeline below. Please call the events team at 231-439-2024 with questions.

Friday, June 23, 2017	Application Deadline (application must include booth payment). You should be notified of your acceptance/denial/
Friday, July 14, 2017	wait-list status into the festival within 10 days of receiving your application and clearing your payment.
Friday, July 21, 2017	Announcement of vendors
Friday, July 21, 2017	Event maps & set-up will be shared
Thursday, July 27, 2017	Check-in & optional set-up for vendors 12pm-5pm
Friday, July 28, 2017	Additional check-in from 8am-10am Festival open from 10am- 6pm
Saturday, July 29, 2017	Festival open from 10am - 6pm Take-down & pack-up from 5:30pm-9:00pm

All artists not accepted will have their booth checks returned to them within 30 days. For accepted artists, checks will be deposited within 14 days of receiving all application materials. For return of Cd's you must provide a self-addressed stamped envelope that will accommodate its size or it will not be returned. No refunds after confirmation of acceptance and/or 30 days after notification. Make checks payable to "Bay Harbor Arts Festival".



Application must be received in full by **Friday, July 14, 2017**.
Email your application to artsfestival@bayharbor.com or mail your application to
ATTN: Bay Harbor Arts Festival
Village at Bay Harbor
4000 Main Street
Bay Harbor, MI 49770

FESTIVAL RULES & REGULATIONS

By applying to the Bay Harbor Arts Festival, the artist agrees to and confirms the following items:

The artist is responsible for the design and execution of his or her artwork according to the Bay Harbor Arts Festival's Standards. The artist has read, understands and will abide by the Bay Harbor Arts Festival's Rules (see next page). The artist understands that the Bay Harbor Arts Festival, Bay Harbor Company et al., are not liable for loss or damage to artwork or personal injury. The artist understands and agrees that the Bay Harbor Arts Festival may use images of their artwork in advertising and promotion.

Standards: The Bay Harbor Arts Festival encourages the creation of high-quality art that demonstrates creativity, innovation and appreciation of the Visual Arts. We choose artists and artistic persons to participate in the show. The Arts Festival Committee in turn supports and enforces the acceptance and denial of participants. The Committee recognizes that the Arts Festival supports both professional and non-professional artist and seeks opportunity to display a broad array of art. We also recognize that an Arts Festival creates an opportunity for your or emerging artists and craftsmen to merchandise their talent through events and encourage the jury to be aware of these opportunities. We strive to provide a variety of artistic media to the public and patrons, in an effort to make the Arts Festival both a high-quality art experience and a broad exposure to art.

This is **no longer** a juried arts festival, however Bay Harbor Company reserves the right to deny any applicant that we feel does not meet the requirements listed below, follow the outlined rules below or for any other reason. This event is sponsored by the Village at Bay Harbor.

Items sold **MUST** be original work by the exhibitor. Manufactured/kit jewelry/commercially produced products are PROHIBITED. Resale of wholesale items or internationally imported items (including buy/sell) IS NOT permitted in the Arts area and will result in immediate dismissal without refund.

Only products described in the original approved application will be allowed. All displays should be designed and constructed safely and in good taste. The Bay Harbor Arts Festival reserves the right to remove works or displays considered objectionable to the public or inappropriate for a family event and may do so without refund to exhibitor.

This is a rain or shine event – there will be no make-up dates or refunds.

The Bay Harbor Art Festival committee reserves the right to reject any work it considers unsuitable, or that was not juried.

The committee also reserves the right to interpret these rules.

Booth spaces are 10ft x10ft, with a minimal footage available for storage. Vendors are not allowed to take up more than the 10x10 space allotted. Please stay within your footprint. Up to two (2) artists may apply to share a 10'x10' booth- Application must include information for BOTH exhibitors.

Vendors must check-in during the hours of 12pm and 5pm on Thursday, July 27 or have prior arrangements with event coordinators to check-in at 8am and 10am on Friday, July 28, otherwise they will lose vendor space without refund.

Vendors must bring enough stock for the entire show and booth must remain open and attended for the duration of the show.

Vendors cannot sublease assigned booths or employ sales agents or representatives in lieu of checking in and attending the festival.

Vendors are responsible for collecting, reporting and paying all sales taxes collected to the appropriate revenue division.

Vendors must furnish their own tent, table(s), chairs, extension cords, tent weights, lighting, (energy efficient bulbs) etc. Tents must be securely anchored to withstand high winds and other inclement weather. Heavy weighting with independent devices is mandatory. Tents must be covered and secured. The Village at Bay Harbor will not be held responsible for any products/merchandise/inventory damage due to weather.

Nominal security will be provided after hours. The Bay Harbor Arts Festival will not be responsible in any way for loss or damage to participant's property. Each exhibitor is responsible for securing their booth each night. Exhibitors are responsible for their own personal property and liability insurance.

Exhibitors are responsible for keeping their assigned area clean and orderly. If you leave left over trash, boxes, or pieces of your exhibit you will not be allowed to attend next year's festival.

Active solicitation outside booth is strictly prohibited.

Take-down will begin at 5pm on Saturday, July 29 and no sooner! Additional information will be provided closer to festival date. Vendors who breakdown their booth or depart prematurely on any day of the festival will not be allowed to resume business on the following day or at all at the festival the follow year. All items must be picked up upon leaving the festival, especially jewelry fastenings, metal clasps, wire, and string/filament.

2017 ARTIST APPLICATION

Artist or Business Name *(as it will appear in event advertising)* _____

Contact Name _____ Collaborating Artist _____

Street Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

Website _____ Social Media _____

Have you been in the Bay Harbor Arts Festival Before? Yes No

I'd like to be considered as an **Emerging Artist** because this is my first ever art show.

Media

- | | | | |
|------------------------------------|--------------------------------------|--------------------------------------|---|
| <input type="checkbox"/> Ceramics | <input type="checkbox"/> Drawing | <input type="checkbox"/> Fiber | <input type="checkbox"/> Mixed Media 2D |
| <input type="checkbox"/> Painting | <input type="checkbox"/> Photography | <input type="checkbox"/> Sculpture | <input type="checkbox"/> Mixed Media 3D |
| <input type="checkbox"/> Furniture | <input type="checkbox"/> Glass | <input type="checkbox"/> Jewelry | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Edibles | <input type="checkbox"/> Metal | <input type="checkbox"/> Other _____ | |

Include 4 Images in Your Application via Email or by Mail

- **Send 4 Images of your work** - including one of your booth setup - to the events team at artsfestival@bayharbor.com. Images must be in an email that clearly identifies who they are from. Please send only one email with all 4 images included (NOT AN EMAIL FOR EACH IMAGE). One of your images will be used in advertisements, so it needs to be high-resolution, at least 300dpi. The maximum is 4 Images. File type must be .png or .jpg. You will be notified of acceptance to the Bay Harbor Arts Festival via email.
- **OR, Include a DVD or thumb-drive** with your mailed application with 4 images of your work - including one image of your booth setup. For return of Cd's or thumb-drives, you must provide a self-addressed stamped envelope that will accommodate its size or it will not be returned.

Booth Type

_____ Regular Booth (10'X10'): **\$250**

_____ Corner Booth *(While Spaces Last)*: **\$325**

_____ Double Booth (10'X20'): **\$450**

Reminder: you will not be accepted into the festival until your payment and application are received. An application without payment will not hold your place in the limited 75 booths. Make checks payable to "Bay Harbor Arts Festival".

Payment

_____ I will include a check with my booth payment in the mail.

_____ My Credit Card information is below. You have permission to charge the card below upon receiving this application for the booth amount checked on this page.

If you choose to call Bay Harbor Company Accounting at (231) 439-2513 to pay over the phone, it may take up to 3 days to connect your application and payment to hold your spot in the festival.

Card Being Used for This Payment:     Charge Amount \$ _____

Card Number _____ Exp. Date _____ Security Code _____

Name on Card _____ Signature _____

Billing Address *if different from above* _____

2017 ARTIST APPLICATION

WAIVER & RELEASE

Participation in this festival constitutes a contract to follow all rules and regulations and is a commitment to participate personally if accepted.

By participating in the Bay Harbor Arts Festival, you are accepting this agreement and waiver, and you are affirming that you have read and understand this agreement and waiver and fully understand its terms. You understand that you are giving up substantial rights, including the right to sue. You acknowledge that you are participating in the event and will follow the list rules in the agreement and waiver freely and voluntarily, and intend by your acceptance to be a complete and unconditional release of all liability to the greatest extent allowed by law.

PHOTO RELEASE

By taking part in the Bay Harbor Arts Festival, you grant Bay Harbor Company and its affiliates permission to use your likeness in a photograph or video in any and all of its publications, including advertisements, without payment or any other consideration. Participating in events at the Village at Bay Harbor implies you understand and agree that these materials will become the property of Bay Harbor Company and/or its affiliates.

Your participation in this event also irrevocably authorizes Bay Harbor Company and its affiliates to edit, alter, copy, exhibit, publish or distribute this photo or video for purposes of publicizing Bay Harbor programs or for any other lawful purpose. In addition, you waive the right to inspect or approve the finished product, including written or electronic copy, wherein your likeness appears. Additionally, you waive any right to royalties or other compensation arising or related to the use of the photograph. Participation in the event also means you hold harmless and release and forever discharge Bay Harbor Company and its affiliates from all claims, demands, and causes of action which you, your heirs, representatives, executors, administrators, or any other persons acting on your behalf or on behalf of your estate have or may have arising from or relating to your participation in or presence at this event.

ANY VIOLATION OF THE RULES AND REGULATIONS IN THIS PACKET AT ANY TIME MAY RESULT IN THE LOSS OF VENDORS SPACE FOR THE DURATION OF THE SHOW WITHOUT REFUND AND THE VENDORS MAY BE EXCLUDED FROM FUTURE BAY HARBOR FESTIVALS.

Professional conduct and code of ethics: do what is right and honorable. All vendors must operate without malice or ill-will toward others. No harassment or prejudices will be tolerated. Those displaying such will be removed from the show immediately with no refunds and will not be allowed to return.

Additional Terms & Agreements

- The artist is responsible for the design and execution of his or her artwork according to the Bay Harbor Arts Festival's Standards as well as booth set-up and take-down.
- The artist understands that the Bay Harbor Arts Festival, Bay Harbor Company et al., are not liable for loss or damage to artwork or personal injury.
- The artist understands and agrees that the Bay Harbor Arts Festival may use images of their artwork in advertising and promotion.
- Participants will be professional and respectful toward the Arts Festival Committee.
- No refunds will be given for cancellations.

Application Checklist

- Completed & Signed Application
- Booth Payment
- 4 Photos *Including 1 of Booth Setup*

You will be notified of acceptance to the Bay Harbor Arts Festival via email.

Signature Required

I have read the rules and do hereby agree to abide by them and further to hold Bay Harbor Company, et. al members, agents, officers and board free from any all liability. By submitting this application, I give the Bay Harbor Arts Festival the right to use my name, images and/or media for any promotional reason(s).

Signature _____ Date _____

FOR INTERNAL USE ONLY

- Application Received _____ Payment Received _____ Card (Mail) Check Phone
- Accepted _____ Denied _____ Pending _____

Booth # _____